HOW TO SET A PRIMARY MEMBERSHIP

Within Swim Central, each participant can purchase a membership from any number of clubs. ***However, each participant MUST select which is their primary membership for competition purposes.***

SET YOUR OWN PRIMARY MEMBERSHIP

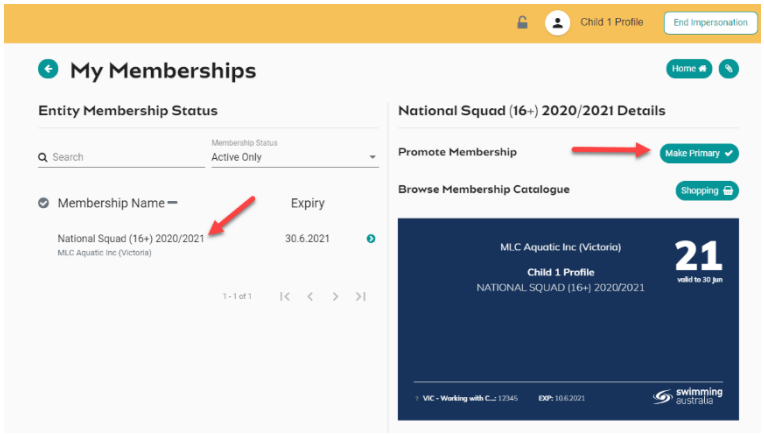
From your Swim Central homepage, select **My Memberships** from the left-hand navigation panel of your dashboard.

Select the Membership from your list to view more information on the right. To set the selected membership as 'Primary' click on **Make Primary** above the membership details on the right to make the membership your primary membership. You will see a green tick appear to indicate you have designated this membership as your primary membership.

SET PRIMARY MEMBERSHIP FOR CHILDREN

Upon login, enter your family administration PIN to unlock your family. From your Swim Central homepage, select **Profile** from the left-hand navigation panel of your dashboard. Click on the child for which you would like to set the primary membership. You will land on that child's dashboard. From the menu options, select **My Memberships**.

Select a Membership from the list on the left to view more information. To set the selected membership as 'Primary' click on **Make Primary**. You will see a green tick indicating you have selected that membership as that child's primary membership.



Select **End Impersonation** to go back to **Profiles** and select any other member needing a primary membership established. Repeat this process as required until you and all children have a primary membership designated.